

Data Processing Policy

Version 1.4.1 – Surfsight Version

This policy sets out the retention period for data Optix Australasia Pty Ltd ACN 113 677 473 ('**Company**') collects and stores from the Customer in connection with the Reseller Agreement ('the **Agreement**') and how that data is used.

The Privacy Policy sets out how the Company handles Personal Information.

Both policies form part of the terms of the Reseller Agreement.

Capitalised terms not defined in this policy have the meaning given to those terms in the Reseller Agreement.

1. Video Retention Policy

- 1.1 The Reseller acknowledges that the Customer Data set out below will only be available for access via the Software as follows:

Type of Customer Data	Time available via Software
Non-video data (Metadata)	30 days from the date of creation of the Metadata
Video and/or audio recording data (Recordings)	30 days from the date of creation of the Recording

- 1.2 After 30 days, the Metadata and Recordings will no longer be available.
- 1.3 The Reseller is responsible for storing its own copies of Customer Data and developing its own data retention policies.